



Meeting (No)	Market & Town Hall Committee (3)
Time & Date	22 September 2026 at 6.00pm
Location	Town Hall, High Street, Neston
AGENDA	

The following members of Neston Town Council's Market & Town Hall Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 22nd September 2026** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

Cllrs: S Adderley, J Jardine, S Jones, P Kynaston, B Marple, N Ruscoe & C Warner

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 16th September 2026

Zoë Dean
Chief Officer
Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
19	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
20	Apologies for Absence	
	To receive and consider acceptance of reasons for absence and to note any other absences.	
		Papers
21	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
22	Minutes of the Last Meeting	
	To accept and sign the minutes from the Market & Town Hall Committee meeting held on 23.6.26 & 14.7.26	MTH3/22
23	Committee Budgets 2026/27	
	To receive the committee budgets and the earmarked reserves reports.	MTH3/23
24	Finance	

a	To receive the report detailing the revenue from Town Hall room hire, Market Square hire and market rent to 31.8.26.	MTH3/24a
b	To receive the report detailing the market 'Square payment terminal' fees from 1.6.26 to 31.8.26.	MTH3/24b
c	To receive the report detailing a breakdown of HRGO costs from 1.6.26 to 31.8.26.	MTH3/24c
25	Market & Town Hall Manager's Report	
	To receive the Market & Town Hall Manager's report.	MTH3/25
26	Town Hall Front Annual Maintenance	
a	To consider the report regarding the annual maintenance to the Town Hall frontage by Wirral Sash Windows.	MTH3/26
b	To agree to appoint Wirral Sash Windows to carry out and annual maintenance at a cost of £650+VAT, to be reviewed periodically.	
c	To note that any significant repairs required will be reported to committee, with relevant quotes, prior to any work taking place.	
27	Market & Town Hall Risk Assessment	
	To approve the Market & Town M&TH RA which was reviewed on 3.7.26.	MTH3/27
28	Harvest & Halloween Market	
	To approve a maximum budget of £600 to deliver the Harvest & Halloween enhanced market on 30 th October 2026.	
29	Old Town Hall & Post Office Signs	
a	To consider if the signs should be sold or gifted to a local historical group.	
b	To consider a request for the purchase of the old Town Hall and Post Office signs to an interested resident and collector.	
b	To agree if a suggested selling price of £100 is sufficient.	
30	Date of next meeting	
	To note that the next scheduled meeting will held be on 17.11.26 at 6.00pm.	